



The Montessori School, Kingsley Inc

Council Nomination Form 2021

NOMINATIONS ARE CALLED FOR THE POSITIONS OF MEMBER OF THE COUNCIL OF THE MONTESSORI SCHOOL, KINGSLEY, IN ACCORDANCE WITH CLAUSE 15 OF THE ASSOCIATION'S CONSTITUTION.

Nominations for Council may only be made on this form and each nomination must include the name and signature of the person nominated, plus the names and signatures of the persons who propose and second the nomination. All three must be members of The Montessori School, Kingsley, Inc. Please complete and return your nomination:

- In person: The Montessori School, 18 Montessori Place, Kingsley
- By post to: Post Office Box 194, Landsdale, WA 6065
- By email to: admin@themontessorischool.wa.edu.au

Nominations close on Friday, 18th June 2021, 3:00pm. Nominations received after this date cannot be accepted under the Constitution of the Society. Elections for the Council will take place at the Annual General Meeting of the Association held on Wednesday, 23rd June 2021 at 7:30pm.

Name of person nominated: _____

Address: _____

Signature: _____

Date: _____

Proposed by: _____

Signature: _____

Seconded by: _____




Signature: _____

You can obtain additional copies of this form The Montessori School Kingsley Office.

CONTACT US:

18 Montessori Place Kingsley, WA 6026
Post Office Box 194, Landsdale, WA 6065
P 08 9409 9151
E admin@themontessorischool.wa.edu.au
W themontessorischool.wa.edu.au

FIND US:

 [TheMontessoriSchoolKingsley](https://www.facebook.com/TheMontessoriSchoolKingsley)
 [the-montessori-school-kingsley](https://www.linkedin.com/company/the-montessori-school-kingsley)
 [themontessorischoolkingsley](https://www.instagram.com/themontessorischoolkingsley)



The position of Councillor requires commitment to the School and includes the following duties:

- Attend Council meeting once a month (usually held at the School between 7pm to 9/10pm) which includes prior reading of the Council pack, and participating constructively in the discussions
- Review and provide comments on Council documents (e.g. budget, policies, reports from sub-committees, letters to the School community)
- Participate in the development and review of Council and/or Council sub-committee documents (e.g. strategic plan, risk register, policies, reports)

Members of the Council are legally accountable for (see full details in Rules 16 and 21 of the current Constitution, or Rule 48 of the new proposed Constitution)




- a. the development and implementation of a strategic plan for the School;
- b. the risk management of the School (e.g. financial, operational, reputational, legal, student safety, welfare and wellbeing);
- c. ensuring the quality of the educational programs of the School and the development and implementation of effective processes for planning, monitoring and achieving improvements in student learning;
- d. the effective management of the School's financial resources and determining the application of the total financial resources available to the School including the regular review of the budget;
- e. compliance with all written and other laws that apply to and in respect of the School and the operation of the School.

If you would like more information on the roles and duties of members of the Council, please contact the Council Chair, Angela Chew: chair_council@themontessorischool.wa.edu.au

CONTACT US:

18 Montessori Place Kingsley, WA 6026
Post Office Box 194, Landsdale, WA 6065
P 08 9409 9151
E admin@themontessorischool.wa.edu.au
W themontessorischool.wa.edu.au

FIND US:

 [TheMontessoriSchoolKingsley](https://www.facebook.com/TheMontessoriSchoolKingsley)
 [the-montessori-school-kingsley](https://www.linkedin.com/company/the-montessori-school-kingsley)
 [themontessorischoolkingsley](https://www.instagram.com/themontessorischoolkingsley)